

MCRC FROST CALL 002-03 DATED 3 OCTOBER 2002

From: Commanding General, Marine Corps Recruiting Command

Subj: PROGRAM CRITERIA WAIVER WORKSHEETS AND SUBMISSION PROCESS

Ref: (a) MCO 1130.53P dated 11 Jun 2002
(b) MCRC Frost Call 027-00 dated 5 May 2000

Encl: (1) Sample Waiver Worksheet

1. Purpose. To notify all levels within the Marine Corps Recruiting Command of the new program criteria waiver worksheet that will be utilized in the processing of MCRC level program criteria waiver requests of one (1) to five (5) points.

2. Background. When submitting program criteria waivers to MCRC, certain quality control measures must be observed. Other than the line score, all prerequisites for a requested program must be in accordance with reference (a). It has been found that of all the 1-5 point program criteria waivers submitted monthly to MCRC, approximately 15% are unqualified, due to reasons other than the deficient ASVAB score (i.e. vision, height, citizenship, etc.). To avoid sending Marines to MOS schools erroneously and to reduce MOS reassignments, MCRC has implemented a system that should help reduce the assigning of programs to disqualified applicants.

3. Information. To simplify the submission of 1-5 point program criteria waivers to MCRC, an Excel database containing individual EOP waiver request worksheets has been developed and sampled in enclosure (1). Each waiver worksheet has the prerequisites for an EOP that must be met fully prior to submission. The Excel-based 1-5 point criteria waiver worksheets (i.e. database) will be submitted to each Recruiting Station via their respective Marine Corps District's Quality Control Section.

4. Action. On October 7, 2002, all Recruiting Stations and Marine Corps Districts are directed to start utilizing the 1-5 point program criteria waiver request worksheets. Following are the procedures to be used in the submission of these types of waivers:

a. Recruiting Stations. Instructions on how to complete a worksheet and the procedure for submitting are found on the first sheet of the Excel waiver database. Each worksheet must be completed accurately, reviewed and certified by either the Operations Officer or the Operations Chief and the name of the certifier must be entered in the block labeled "rank and name of verifier". The Recruiting Station will then forward, via email, the worksheet to their respective Marine Corps District's Quality Control Section.

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b. Marine Corps Districts. Upon receipt of the criteria waiver request worksheet(s), the District Quality Control Section will thoroughly review, and if the applicant is otherwise fully qualified for the EOP requested, the District will then forward the worksheet directly to MCRC utilizing the email address located on the instruction page of the Excel waiver database.

Note: Regions have waived the option of reviewing the 1-5 point criteria waiver requests; therefore, Districts will forward these requests directly to MCRC.

5. Reference (b) is hereby cancelled.

6. Point of contact is: Capt B. Mora, MCRC G-3 Waivers Officer at commercial (703) 784-9403 or DSN 278-9403.


D. L. MCMANUS
By direction

CASE OF:	<input style="width: 100%;" type="text"/> LAST NAME	<input style="width: 100%;" type="text"/> FIRST NAME	<input style="width: 100%;" type="text"/> MIDDLE INT
SSN:	<input style="width: 100%;" type="text"/> --- EXAMPLE: 123456789 NOT 123-45-6789		
DIST/RS:	<input style="width: 100%;" type="text"/>		
PADD:	<input style="width: 100%;" type="text"/>		

PROGRAM:	<input style="width: 100%;" type="text"/> AE	"AVIATION SUPPORT"	4 year TOE
SCORES:	AFQT GT EL MM	<input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/> <input style="width: 100%;" type="text"/>	REQUIRED SCORES: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> GT & MM </div> <div style="width: 50%;"> <input style="width: 100%;" type="text"/> 105 <input style="width: 100%;" type="text"/> 95 </div> </div>

VERIFY THAT THE APPLICANT MEETS THE PROGRAM REQUIREMENTS LISTED BELOW BY PLACING AN ☒ IN THE BOX(S):

<i>U.S. Citizen</i>	<input style="width: 100%;" type="checkbox"/>
<i>Normal Color Perception, pass PIP or FALANT</i>	<input style="width: 100%;" type="checkbox"/>
<i>No Moral/Drug wavier above RS Level and no serious offenses</i>	<input style="width: 100%;" type="checkbox"/>
<i>No Felony Convictions</i>	<input style="width: 100%;" type="checkbox"/>
<i>Eligible for a " <u>SECRET CLEARANCE</u> "</i>	<input style="width: 100%;" type="checkbox"/>

A WAIVER HAS BEEN ENTERED IN MCRISS ☐

I HAVE REVIEWED THE REQUIREMENTS AND THE APPLICANT IS OTHERWISE FULLY QUALIFIED FOR THE "AVIATION SUPPORT" ENLISTMENT OPTION PROGRAM.

	<input style="width: 100%;" type="text"/> RANK & NAME OF VERIFIER
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Enclosure (1)